



Safeguarding — Information for Parents and Carers

A plain-language summary of how we keep your child safe

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Our promise

Keeping your child safe is our first priority. Safeguarding is everyone's responsibility at Swale Tutoring Service, and we work in partnership with you. This is a short summary — our full Safeguarding & Child Protection Policy is available on request and takes precedence.

Partnership

We will keep you informed about any concerns we have about your child, unless doing so would put your child at greater risk. We will always try to work with you to support your child.

Prevention

Every tutor holds an Enhanced DBS check and completes safeguarding training. Our Designated Safeguarding Lead is a qualified, experienced practitioner. We follow safer-recruitment practices and clear rules for home and online sessions (for example, a parent or responsible adult is always at home during a session).

Responding to concerns

If we are worried that a child may have been harmed or neglected, we have a legal duty to share this with Kent's children's services and, where needed, the police. We cannot keep such concerns confidential, but we will handle them sensitively and share information only with those who need it.

Who to contact

- Designated Safeguarding Lead: Shelley Wilson · 07938 225538 · shelley@swaletutoring.co.uk
- Deputy DSL: David Forrester
- If you are worried about a child right now: KCC Front Door (Integrated Children's Services): 03000 41 11 11 (office hours) · 03000 41 91 91 (out of hours) · frontdoor@kent.gov.uk
- In an emergency, always call 999.

Your child's rights

Every child has the right to be safe, to be listened to, and to be treated with respect. If you ever have a concern about safeguarding at Swale, please tell us straight away.

Our full Safeguarding & Child Protection Policy is available on request.